



Information pursuant to article 13 of EU Regulation 2016/679 ("GDPR") for students wishing to apply to the Erasmus+ Program at the University of Rome "Tor Vergata"

1. Data Controller and Data Protection Officer (DPO)	<p>Data Controller: Università degli Studi di Roma "Tor Vergata" ("University")</p> <ul style="list-style-type: none"> - Address: Via Cracovia 50, 00133, Roma (RM) - Telephone: 0672598753 - e-mail: rettore@uniroma2.it - Certified mail (PEC): rettore@pec.uniroma2.it <p>Data Protection Officer (DPO):</p> <ul style="list-style-type: none"> - Address: Via Cracovia 50, 00133, Roma (RM) - Telephone: 06 7259 2151 - e-mail: rpd@uniroma2.it - Certified mail (PEC): rpd@pec.torvergata.it <p>Further information about the University's activities related to privacy can be obtained by writing to the following e-mail: privacy@uniroma2.it (Tel. 0672592151).</p>
2. Categories of personal data concerned	<p>The University will process the following personal data of participants in Erasmus+ Program:</p> <ul style="list-style-type: none"> - personal details (first name and family name, date and place of birth, sex, home address and nationality/citizenship); - valid ID card/passport number; - contact details (e-mail and phone number); - language skills; - academic carrier related data; - learning agreement.
3. Source of Personal Data	<p>The personal data held by the University will be collected directly from the data subject.</p>
4. Purpose(s) of Personal Data processing and Legal Basis	<p>The data provided at the time of application are collected and managed within the limits established by law and other regulations and are processed for institutional aims.</p> <p>In particular, the abovementioned data will be collected and processed for the following purposes:</p> <ol style="list-style-type: none"> a) enrollment to the Erasmus+ Program; b) receiving information from hosting organizations (i.d. "Erasmus Incampus" Association). <p>The legal basis of the processing are:</p> <ul style="list-style-type: none"> - for the purpose a), article 6, paragraph 1, letter e) of the GDPR ("<i>processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Controller</i>"); - for the purpose b), article 6, paragraph 1, letter a) of the GDPR ("<i>consent of data subject</i>"). Consent is given by placing a check mark/flag on the online form and can be revoked at any time by writing to the email address privacy@uniroma2.it. <p>The Data Controller does not use automatic processes aimed at profiling the data subject.</p>
5. Recipients of Personal Data	<p>Within the limits pertinent to the abovementioned processing purposes, the data will be communicated and/or in any case made accessible to the teachers of the chosen study path, to the employees and collaborators in charge of the competent University offices, in their capacity as subjects authorized to process.</p> <p>Limited to purpose b) of point 4 of the present information, the</p>



	<p>University can communicate the personal data it holds as Data Controller to "Erasmus Incampus" Association.</p> <p>The list of suppliers can be obtained by writing to the Data Protection and Digital Conservation Office (privacy@uniroma2.it).</p>
6. Data retention period (storage limitation)	<p>The collected data will be kept for a period of time not exceeding the achievement of the purposes for which they are processed ("principle of limitation of conservation", pursuant to art.5 of the GDPR) or on the basis of the deadlines established by law. The data will be stored in accordance with the rules on the conservation of administrative documentation. The data necessary to reconstruct the student's career will be kept indefinitely.</p>
7. Rights of the data subjects	<p>The data subject has the right to:</p> <ul style="list-style-type: none">- ask the Data Controller (by writing to the e-mail address privacy@uniroma2.it), pursuant to articles 15, 16, 17, 18, 19, 20 and 21 GDPR, information and access to their personal data and the rectification or erasure of the same or the restriction of the processing that concerns them or to object to their processing;- lodge a complaint with a supervisory authority (Guarantor for the Protection of Personal Data, Piazza Venezia, 11, Rome, https://www.garanteprivacy.it) by writing to the mail address protocol@gpdp.it or protocol@pec.gpdp.it.
8. Obligation to provide Personal Data	<p>The data provided at the time of registration are required for the provision of the services requested by users.</p> <p>Any refusal will preclude the provision of the requested services.</p>
9. Processing method(s) of Personal Data	<p>The personal data provided will be subject to processing operations in compliance with the above mentioned regulations and the confidentiality obligations that inspire the Data Controller's activities.</p> <p>The data will be processed both by computer and on paper and on any other suitable type of support, in compliance with the appropriate security measures pursuant to art. 5 par. 1, GDPR.</p>
10. Transfer of personal data to non-EU countries	<p>In order to pursue any of the above institutional purposes, the data provided may have to be transferred to a country based outside the European Union ("third country"). Data Controller ensures from now that the abovementioned transfer outside the European Union will take place only to third countries for which there is an adequacy decision of the European Commission (art.45 GDPR) or to third countries that provide one of the guarantees indicated as adequate art. 46 GDPR.</p>
11. Date of the Information	<p>13/04/2021</p>